



## **Tsab Ntawv Thov Kev Koom – Pab Pawg Chaw Zov Me Nyuam Participation Request – Group Center**

Tej zaum yuav siv cov ncauj lus txog koj rau lwm cov laj thawj [Txoj Cai Ceev Ntiag Tug (Privacy Law), s. 15.04(1)(m), Wisconsin Cov Cai].

Teb kom tiav tsab ntawv no thiab muab xa rov rau YoungStar Lub Chaw Khiav Dej Num hauv Cheeb Tsam raws li muaj ntawm: <http://www.dcf.wisconsin.gov/youngstar/providers.htm>

Yog muaj cov chav kawm ntxiv, rhais ib nplooj ntawv teev cov chav kawm npe, qib hnub nyooq pab rau, thiab tus thawj xib fwbgia.

Tag nrho cov chaw pab zov me nyuam yuav tau tsawg kawg yog ib lub hnub qub, tiام sis kom tau ob lub los yog ntau lub dua, cov chaw zov me nyuam yuav tsum zov raws cov kev cai ntawm txoj kev muab ntawv tso cai los yog kev kawm tau ntawv pov thawj. Cov chaw zov me nyuam uas pom tias zov tau zoo tshaj yuav tau qhab nia siab dua rau txoj kev ntsuas mus tau hnub qub. Qhov Chaw Pab Zov Me Nyuam yuav muaj kev cuag tau cov kev pab cuam nram no tom qab ua tiav YoungStar Tsab Ntawv Thov Kev Koom thiab Wisconsin Shares Tsab Ntawv Cog Lus Koom:

- Lus piav qhia txog kev ntsuas kev zov me nyuam zoo
- Cov sij hawm tau kev pab tej cov nyom thiab / los yog kev cob qhia kom ua raws li cov kauj ruam txhawb cov tswv yim sib koom tes txhim kho kev zov me nyuam kom zoo.
- YoungStar kev ntsuas kev zov me nyuam kom zoo ib xyoos ib zaug.
- Cov txheej txheem meej meej los teb cov nqe lus nug tseem ceeb txog kev ntsuas kev zov me nyuam.
- Muab cuag cov ntaub ntawv uas tshawb fawb pom zoo siv thiab cov kev coj uas muaj pov thawj coj zoo.
- Muaj xov tooj thiab email los teb cov lus nug thiab teb txog cov kev txhawb xeeb.
- Muaj cov nyiaj me pab rau cov chaw zov me nyuam uas tau kev pab tej cov nyom uas tshawb pom tseeb thiab muaj cov tswv yim txhim kho kev zov me nyuam kom zoo tam sim no los muas khoom ntaub ntawv, kev pab, thiab cov kev kawm kev tshaj lij uas yeej pom tias yuav tsum muaj thiaj li mus cuag cov hom phiaj ntawm txoj kev txhim kho kev zov me nyuam kom zoo.
- Muaj kev cuag tau kev kawm, kev pab tej cov nyom thiab kev txhawb los ntawm cov chaw muab kev kawm thiab kev pab rau cov kev cov nyom tsis tu ncua xws li CCR&R, Wisconsin Early Childhood Association, Cooperative Educational Services Agencies thiab Kev Kawm Ntawv Qib Siab uas Cov Chaw Khiav Dej Num hauv Cheeb Tsam siv cov kev sib koom tes rau siab thiab cov kev sib sau ua ke sib pab hauv cheeb tsam los tswj lis.

#### **Chaw Pab Zov Me Nyuam cog lus yuav:**

- Kos npe rau Wisconsin Shares Tsab Ntawv Cog Lus Koom nrog Tuam Tsev Txhawb Me Nyuam thiab Cov Tsev Neeg qhia tias lub chaw zov me nyuam yeej paub txog cov kev cai ceeb toom npe me nyuam zov, Xeev Wisconsin Cov Cai thiab Cov Cai Lis Dej Num thiab Cov Ntawv Khiav Lag Luam kev zov me nyuam, thiab yuav tsum ua kom tau thiab kom raws li tag nrho Wisconsin Shares cov kev cai ceeb toom npe me nyuam zov, txwv txiav txhob ua tej tsis yog rau YoungStar qib ntsuas kuv thiab xyuas kom cov ntawv ceeb toom npe yeej yog thiab raws sij hawm.
- Rov xyuas thiab ua raws li cov kev cai teev hauv [Wisconsin Shares Phau Ntawv Qhia Kev Cai Pab Cuam Rau Cov Neeg Zov Me Nyuam \(Wisconsin Shares Subsidy Policy Guide for Child Care Providers\)](#).
- Muab cov ncauj lus kom yog thiab raws sij hawm rau ntawm Chaw Zwm Ntaub Ntawv Nplooj Ntawv Teev Txog Chaw Zov Me Nyuam: <http://www.the-registry.org/Program-Profile/>. Cov ncauj lus txog thawj xib fwb thiab chav qhia ntawv kom tshiab tshaj hauv Chaw Zwm Ntaub Ntawv Cov Nplooj Ntawv Teev Txog Chaw Zov Me Nyuam. Yuav muab cov ncauj lus no rau YoungStar Kev Ntsuas Kev Zov Me Nyuam kom yog. **Cov kev pab zov me nyuam uas xav kom tau hnub qub ntau tshaj ob lub yuav tsum koom nrog Chaw Zwm Ntaub Ntawv.**
- Hloov cov ncauj lus txog Chaw Zov Me Nyuam hauv Chaw Zwm Ntaub Ntawv thaum twg hloov thawj coj ua hauj lwm / los yog hloov neeg ua hauj lwm. Yog kev hloov neeg ua hauj lwm muaj feem xyuam rau qib hnub qub uas tau, qhov chaw zov me nyuam yuav tsum faj seeb qhia rau Lub Chaw Khiav Dej Num hauv Cheeb Tsam ua ntej kaum (10) hnub.
- Sau ntawv faj seeb qhia rau Lub Chaw Khiav Dej Nuam hauv Cheeb Tsam ua ntej peb (3) hnub yog muaj ib yam xwm txheej nram no tshwm sim: Hloov Thawj Cob, hloov 50 feem pua thawj coj ua hauj lwm hauv kaum ob (12) lub hlis tom qab tau YoungStar kev ntsuas tag, tsis li ces qhov chaw zov me nyuam tsis ua raws kev cai tswj lawm.
- Muab cov ncauj lus thiab ntaub ntawv tseeb uas thov txog rau kev ntsuas.
- Txais tos qib hnub qub uas tau thiab tsim muaj lub tswv yim txhim kho kev zov me nyuam kom zoo raws li tau txais kev pab tej cov nyom qhia thiab / los yog kev soj qab pom thiab cov fab xav txhim kho kom zoo ntxiv.
- Muab caij nyooog rau kev pab tej cov nyom, kev soj qab ntsuas thiab / los yog kev cob qhia nrog rau kev pab tswv yim rau cov xib fwb qhia ntawv / thawj cob yog tias thov txog. Cov chaw zov me nyuam yuav tsum raus tes kawm cov kev pab tej cov nyom thiaj tsim nyog tau cov nyiaj me pab.
- Txhob txwm thiab raus tes koom nrog cov kev txhim kho t xo j kev zov me nyuam kom zoo.
- Khiav t xo j kev zov me nyuam raws cai luv kawg nkaus li peb (3) lub xyoo ntxiv thiaj tau cov nyiaj me pab, thiab tau cov kev txhawb zoo rau t xo j kev pab tej cov nyom. Qhov chaw zov me nyuam muaj t xo j luag num yuav tsum faj seeb qhia

rau Lub Chaw Khiav Dej Num hauv Cheeb Tsam ua ntej 30 hnub txij li hnub kaw thiab yuav tau thim rov qab tag nrho cov koom uas siv txoj kev pab YoungStar muas yog tias tsis ua tau raws li cov zwj ceeb no.

- Muaj kev sib txuas lus tsis tu txog cov kev tu ncua, cov kev txaus siab, cov kev cuam tshuam thiab cov teeb meem teem sij hawm thaum thov txog kev pab tej cov nyom.

### **Kev Lees Paub Hauj Lwm thiab Kev Ceeb Toom:**

Cov chaw zov me nyuam ib lub twg zus yuav sib koom nrog cov Chaw Khiav Dej Num hauv Cheeb Tsam. Cov neeg ua hauj lwm hauv Lub Chaw Khiav Dej Num hauv Cheeb Tsam yog cov neeg uas txoj cai tswj kom yuav tsum ceeb toom txog cov kev txhawj xeeb ntawm kev tsim txom thiab kev tsis saib xyuas me nyuam, zoo tib yam nkaus li neeg ua hauj lwm zov me nyuam uas txoj cai tswj kom yuav tsum ceeb toom thiab. Thaum twg yog muaj ib txoj kev coj uas muaj tus kws pab tswv yim tuaj soj qab xyuas ntawm lub chaw zov me nyuam uas yuav tsim kev tsis zoo rau cov me nyuam, tus kws pab tswv yim yuav taw qhov teeb meem qhia rau koj thiab nws yuav tsum ceeb toom qhov teeb meem no mus qhia rau cov kws muaj cai tsim nyog

### **Cov Chaw Zov Me Nyuam Tsis Muaj Ntawv Pov Thawj**

#### **Kuv thov cov kev txhawb nram no los ntawm YoungStar Lub Chaw Khiav Dej Num hauv Cheeb Tsam:**

- A. Kuv tsis xav tau tus Kws Pab Tswv Yim Daws Kev Cov Nyom tuaj rau hauv kuv qhov chaw zov me nyuam. **Kuv to taub tias yog kuv xaiv txoj kev taug no, kuv txoj kev zov me nyuam UAV TSIS tau ntau tshaj ob lub hnub qub thiab UAV TSIS muaj cai tau cov nyiaj me pab.**
- B. Kuv xav kom muaj tus Kws Pab Tswv Yim Daws Kev Cov Nyom tuaj xyuas kuv qhov chaw zov me nyuam thiab ntsuas. Kuv to taub tias yog kuv xaiv txoj kev taug no, kuv txoj kev zov me nyuam yuav tau txog tsib lub hnub qub.
  - Ntxiv mus, kuv xav tau ib tug kws pab tswv yim daws kev cov nyom tuaj pab kuv npaj rau txoj kev ntsuas no thiab/los yog pab kuv txhim kho kuv txoj kev zov me nyuam kom zoo dua ntxiv.
- C. Kuv txoj kev zov me nyuam yog kawm tau qhab nia pov thawj los ntawm National Association for the Education of Young Children (NAEYC), National Accreditation Commission (NAC), Council on Accreditation (COA), los yog Zos Madison thiab kuv xav tau kev ntsuas kom tau plaub **los yog tsib lub hnub qub** raws li txoj kev kawm no thiab raws li kuv txoj kev kawm ntaub ntawv.
  - Ntxiv mus, kuv xav tau ib tug kws pab tswv yim daws kev cov nyom tuaj pab txhim kho kuv txoj kev zov me nyuam kom zoo dua ntxiv.

Hom Ntawv Pov Thawj	Cov Hnub Siv Tau
---------------------	------------------

- D. Kuv lub chaw zov me nyuam tau nyiaj pab los ntawm Head Start. Cov neeg zov me nyuam yuav tsum xaiv txoj kev taug no yog lawv muab Head Start ib yam kev qhia twg los siv. Cov chaw Head Start uas nws tsis txuam nrog lwm yam kev zov me nyuam puav leej xaiv txoj kev taug no. **Cov chaw Head Start uas nws tsis txuam nrog lwm yam kev zov me nyuam yuav puas leej tau kev ntsuas rau tsib lub hnub qub.** Rau cov chaw zov me nyuam uas tsuas zov me nyuam thiab qhia Head Start cov ntaub ntawv, yuav ntsuas txoj kev tsim nyog tau kws pab tswv yim daws kev cov nyom ntawm ib qhov chaw zus.

#### **Tam ib tug neeg koom nrog txoj kev pab YoungStar, kuv lees tias kuv txoj kev zov me nyuam:**

- Muaj ntawv tso cai zov los ntawm lub Xeev Wisconsin, los yog kawm muaj ntawv pov thawj zov hauv Wisconsin tam sim no.
- Tau txais cov ntaub ntawv thiab to taub txog txoj kev pab YoungStar cov luag num thiab lees yuav ua kom tau raws li tag nrho YoungStar cov kev txwv txiav.

**KOS NPE – Neeg Sawv Cev Rau Txoj Kev Pab Zov Me Nyuam**

**Hnub Kos Npe**

#### **For YoungStar Regional Office Use Only**

Date Received	Initials	Complete?	Date Processed	Initials
---------------	----------	-----------	----------------	----------